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DEPARTMENT OF ANIMAL SERVICES

221 North Figueroa Street 5th Floor Los Angeles, CA 90012 (888) 452-7381 FAX (213) 482-9511

GUERDON H. STUCKEY GENERAL MANAGER

November 21, 2005

Mr. Bradley J. Jensen
Street
Cypress, California 90630

Dear Mr. Jensen.

Pursuant to your request for information, dated November 13, 2005, the Department of Animal Services (Department) has reviewed your request. A preliminary review of he information requested indicates most of the information is available although not in the format requested.

The City of Los Angeles Administrative Code (Administrative Code), Chapter 2, Article 3, Section § 12.30, Entitlement to Copies states that: "Any person may receive a copy of an identifiable public record, unless it is not subject to disclosure. Upon request, an exact copy shall be provided unless impracticable to do so. Computer data shall be provided in a form determined by the custodian thereof".

The Administrative Code, Chapter 2 Article 3, Section § 12.31 Request for Copies states that "A request for a copy of an identifiable public record or information produced therefrom, or a certified copy of such record shall be accompanied by payment of the fee prescribed in Article 4". Article 4, Section 12.40 (d) Fees states that "Charges for duplication of any record contained on photographic films or prints, discs, drums, magnetic tapes or punch cards will be based on direct cost factors established by the department or office having custody".

The information regarding animal ID, shelter ID, date of intake, type of intake, date of release (outcome), species, breed, sex and color are all available in the Department's Chameleon database. Specific information about the outcome may or may not be available. Your request therefore, for information regard adoptions and when and where the event took place will be based on the information contained in the database. This also includes information on euthanasias.

As this information is contained in the Department's database the cost of retrieval is based on the Administrative Code, Article 4, Section 12.4 (d) as quoted above. The program to access the information along with the actual data retrieval will be performed by a Sr. System Analyst I at a cost of \$40.78 per hour plus a burden labor rate of 21.6% of the total cost. It is estimated, due to the volume of information, the project should not exceed 10 hours. The cost therefore, should not exceed \$495.88.

If you wish to proceed with your information request, please call Mr. Ross Pool, Management Analyst II, at (213) 482-9501.

Sincerely,

David Diliberto for Guerdon H. Stuckey, General Manager

Department of Animal Services